

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Systems and procedures for maintaining facilities:

The college prepares and admits financial requirements under various budget heads to our parent institute (Rayat Shikshan Sanstha) every year. The parent institute looks into the financial needs of colleges. The proposed budget (includes the requirements of all departments and activities of the college) is presented to the committee. ;

The college has mechanism for looking into issues related with upgradation / maintenance / repairs of the campus

The college has appointed a technician in the campus. It is maintained through AMC.

Maintenance of 02 Generators (120 K V A each) is done on call basis.

The college office maintains a stock register for the available equipment's and furniture

Parent institution internal audit system makes verification of stock at the end of every year.

The Building and furniture are maintained by the college through local civil engineers on contract basis.

UPS is installed in computer labs, library and administrative office. Fire extinguishers system is also installed at the necessary places.

Regular upkeep of the college campus, garden and beautification is done with the help of our staff and students of 'earn and learn scheme.'

Systems and procedures for utilizing facilities:

The CDC (College Development Committee) of the institution ensures the optimal utilization of the available infrastructure by and effective participatory planning. Building, Purchase and Maintenance Committees help the institution in planning future renovations, addition/upgradations of infrastructure and future expansion.

During the assessment period, the institution has introduced new UG courses, i.e. B. Com in IT, B. Com. in Bank Management and Career Oriented Courses.

The institution has augmented the infrastructure to keep pace with its academic growth.

Inputs from the departments and "Time Table Committee" of the college are taken time to time to ensure that the available infrastructure is optimally used.

The academic session of college begins at 7.30 am in the morning, whereby Career Oriented and professional courses being at 11.30 am onwards.

E-Commerce laboratory is available for IT practical sessions with different time slots for undergraduate and post graduate studies.

The infrastructure is also used to conduct competitive examination of Bank Sector and MPSC during holidays.

Only centre for the district for ICAI (Institute of Chartered Accountant of India) Examination is available in this college.